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FOR DPAS LIMITED OFFICIAL USE ONLY

This is not part of the instruction to your bank or building society.

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

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This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



· This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

Branch Sort Code:

Bank/Building Society account number:

- If there are any changes to the amount, date or frequency of your Direct Debit DPAS Limited will notify you 5 working days in advance of your
 account being debited or as otherwise agreed. If you request DPAS Limited to collect a payment, confirmation of the amount and date will be
 given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by DPAS Limited or your bank or building society you are entitled to a full and immediate refund of the amount paid from your bank or building society.
 - If you receive a refund you are not entitled to, you must pay it back when DPAS Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.